



## Standard Operating Procedures

# Enrollment

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# Enrollment Policy Cross Reference Sheet

This handbook is an administrative procedure of the District and subject to policies adopted by the Board of Trustees. In case of conflict between administrative procedures and Board policy, policy shall prevail.

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The contents of this handbook relate to the following Board policies:

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## Introduction

Fort Bend ISD welcomes parents and guardians to enroll their child(ren) into any FBISD school whereby they are residentially zoned. All children who are four years of age or over, but younger than 21 years of age on September 1 of any school year in which admission is sought and who reside within the District or has a parent/legal guardian (assigned by a court of law) who resides within the District are eligible to attend Fort Bend ISD schools (FBISD). Through this handbook, steps and detailed information will be provided on the FBISD Enrollment Process.

Student enrollment entitlement is contingent upon the family's residency. Registration must be associated with the school where the child's residential address is zoned within the District except prekindergarten.

FBISD student enrollment must be completed online and can be accessed on the FBISD home page (<https://www.fortbendisd.com/newstudent>) by clicking the *New Student Registration* icon located at the bottom.

New to FBISD	Returning to FBISD	Student Transfers
1. Gather needed documents		
2. View My School Zone		
3. Use FBISD New Student Online Enrollment (NSOE)		
4. Special program testing or need for additional services		
5. On-site appointment and school visitation		
6. School Bus Transportation Availability		
7. Enrolling Multiple Students		



## Enrolling Your Child(ren) for the First time to FBISD

### Step 1: Gather Needed Documents

Parents and/or guardians will need to provide the required documents. These sensitive documents can be submitted to FBISD personnel in person, or using the district's secure email system, or by uploading the documents during the application process. Click [here](#) for instructions on how to send a scanned or photographed document securely. See the Enrollment Resource Page for the checklist of documents needed for enrollment.

REQUIRED ENROLLMENT DOCUMENTS	ACCEPTABLE DOCUMENTS	WHY IS THIS DOCUMENT REQUIRED?
Certified birth certificate or other proof of the child's identity	Birth certificate, driver's license (student's), passport, school ID card, records, report card, military ID, hospital birth record, adoption record, church baptismal record, or other legal document.	To provide proof of identity and age of the child.  Parent/guardian has up to 30 days from date of enrollment to provide documentation of proof of identity.
Original social security card for the child or state assigned ID number	The child's social security card or the state assigned ID number given from previous school	A social security number is used as an identifier for the student.  A parent may use a state id number assigned in lieu of the social security number.
Parent/Guardian appropriate photo ID such as TX Driver's License or government issued photo ID	Current parent/guardian photo ID, passport, government issued ID	A valid Driver's License or ID provides proof of parent/guardian identity.
Proof of Residency	Current deed, lease or mortgage agreement.	To verify that the student is entitled to enroll in the district and zoned school.  Name must match the parent/guardian
One current utility bill (gas, water, or electric)	Current (within last 30 days) - gas, water, electric.	Supporting documentation for the provided student's residence address.  Name must match the parent/guardian
Immunization Records must be signed, initialed or stamped by Physician or Public Health Staff!	Click <a href="#">here</a> for information on the required immunization records by age/grade level	Law requires proof of up-to-date immunizations.  Children can be exempt under certain circumstances
Most recent report card or grade transcript (Grades 1-12 only)	Most recent report card, grade transcript	Provides the student's academic progress from the previous school.

## Step 2: View My School Zone

Per Policy FDB (Local), each student shall attend the school in the attendance zone in which he or she resides. Residency is not defined by an address on a driver's license, a signature on a lease, or the address on a utility bill. These are indicators that may expedite verifying residency, but the absence of such indicators is not conclusive that the applicable person is not a resident. Residency is the physical address at the time of initial enrollment, or according to a scheduled administrative review, the parent, guardian, or other person having lawful control of a student shall present proof of residency. The District may investigate residency as necessary.

- Kindergarten through 12<sup>th</sup> Grade, parents/guardians will use the District's K-12 Bus Locator tool to assist with identifying the campus their child is zoned to base on their home address.
- Prekindergarten (PreK) - eligible students will attend prekindergarten at their zoned campus based on their home address. However, not all campuses offer a prekindergarten program. Parents/guardians should use the district's PreK Bus Locator tool to locate the home-zoned school, review the PreK Program School List and PreK eligibility on the District's [Prekindergarten](#) webpage.

The information available through the District's Bus Locator tool website provides general information for the convenience of FBISD parents. When using Infofinder, parents should not input their zip code. Bus routes and campus attendance zones are not affected by the systems' zip code defaults.

*PLEASE NOTE: These tools do not provide information for special programs such as Prekindergarten, Bilingual programs, Special Education, and Academies. For this information, parents/guardians should contact the home campus.*

Below are the links to access the district's Bus Locator Tool:

- [Locate My School \(K-12\)](#)
- [Locate My School \(PreK\)](#)

## Step 3: Use FBISD New Student Online Enrollment (NSOE)

There are two (2) options for student enrollment:

- *New to FBISD - Students new to Fort Bend ISD will complete the New Student Online Enrollment (NSOE) process before going to school.*
- *Previously Enrolled in FBISD and Returning to FBISD - Students who were previously withdrawn and are re-enrolling into the same or a different FBISD school.*

To begin the new student enrollment process, parents/guardians must complete student's registration through Skyward (FBISD's Student Information System) before the student attends school. The Parent/Guardian will need a valid email address. Free email accounts are offered through services such as Hotmail, Yahoo or Google. The parent/guardian email address will be used to create an account and obtain the login and password for Skyward parent access.

To obtain further instructions and guidance for the New Student Online Enrollment process choose one of these options:

- Click [here](#) to view the FBISD Enrollment Process webpage and expand #3 – Use FBISD New Student Online Enrollment (NSOE).
- Click on the New Student Registration icon located at the bottom of the District's [homepage](#) and expand #3 – Use FBISD New Student Online Enrollment (NSOE).



#### **Step 4: Special Program Testing or Need for Additional Services**

##### **I. Pre-Kindergarten Program Enrollment**

Pre-Kindergarten is a program of eligibility not a grade placement. Student must meet the age and qualify for one of the free tuition requirements. Seats are assigned on a first-come-first-served basis once the student enrollment application is complete. Not all campuses offer a pre-kindergarten program. Eligible students will attend pre-kindergarten at their zoned Pre-K campus based on the home address.

Click [here](#) to view the FBISD Pre-Kindergarten website View a list of Pre-K program eligibility requirements.

- View the list of Elementary Campuses who will be offering Pre-K.
- Determine a child's Pre-K zoned campus for the current or upcoming school year.
- View Pre-K registration information.
- View more information about the Pre-K program.

##### **II. Special Education Programs and Services**

FBISD Special Education Department Vision: Collaborative Leaders Advocating for the Equity of ALL Learners.

FBISD Special Education Department Guiding Principles:

We believe that Leaders:

- Empower others through development and opportunity.
- Value growth mindset through embracing failures and successes.
- Champion a shared vision through reflection and forward-thinking ideas.
- Challenge the process through purposeful and innovative action.

We believe that Collaborators:

- Foster trust through relationship building by demonstrating compassion and respect.
- Hold sacred purposeful time and space for planning.
- Cultivate authenticity by participating in crucial conversations.
- Provide clarity resulting in actionable behaviors.
- Practice intentional listening and reciprocal feedback and perspective.

We believe that Students and Families:

- Establish student ownership of learning and behavior through identified high standards.
- Build independence and self-advocacy skills.
- Practice a growth mindset.
- Achieve their highest aspirations for the future.

We believe that Equitable and Inclusive Services:

- Embrace diverse experiences and backgrounds.
- Involve understanding the perspectives of others.
- Ensure inclusive opportunities for students of all abilities.
- Cultivate a sense of belonging.

For more information visit the District's [Special Education Department](#) website.

### III. Student Support Services

The Department of Student Support Services provides leadership in the programs and services which support the academic and emotional development of all students. Our greatest potential for success lies in our cooperative and collaborative efforts with other departments, campuses, parents, students, and community organizations to meet the individual needs of all students.

Programs facilitated by the Department of Student Support Services include:

- Dyslexia Services
- Section 504
- Homebound
- Special Education Nursing

If you or a student need assistance, please feel free to contact a member of the Student Support Services Department for help on your campus. Click on the link to view the FBISD Student Support Services home page website: [Student Support Services](#)

### IV. Limited English/Emergent Bilingual (Multilingual Programs)

Upon enrollment in a Texas public school, a student's parent completes a home language survey (HLS), indicating the language used in the home most of the time and the language used by the student most of the time (see [Student Attendance Accounting Handbook 6.10.1 Home Language Survey Requirements](#)).

Parents may request a correction on the HLS only if the child has not yet been assessed for English proficiency.

If a language other than English is indicated on the HLS, the district must assess the student for English language proficiency. Additionally, if the school district is required to provide a bilingual education program at the elementary grades, a language proficiency assessment in the primary language of the student must be administered for students at the elementary grade levels whose primary language is that of the bilingual education program.

District personnel, who are proficient in the language of the test and trained in the language proficiency testing requirements of the test publisher, assess the student for English language proficiency using the state-approved English language proficiency assessment.

Additionally, primary language proficiency is assessed, as appropriate, using the state-approved Spanish language proficiency assessment or informal language assessment measures for languages other than Spanish ([19 TAC §89.1226\(d\)](#)).

**Important:** A student will be identified as Emergent Bilingual (EB) if the student's ability in English is so limited or the student's disabilities are so severe that the English language proficiency assessment cannot be administered ([19 TAC §89.1226\(g\)](#)).

Click on the link to view the FBISD Multilingual Programs/Programs for English Language Learners/World Languages Information home page website: [Multilingual Programs Department](#).

### V. Gifted and Talented Services

In alignment with the Texas State Plan for Services for Gifted and Talented Students, the mission of the gifted services in FBISD is to provide learning opportunities that challenge and develop students identified for gifted services through creative, self-directed learning. This can be seen through the development of innovative projects and performances that reflect students' individuality, as well as through honed research skills and



advanced critical thinking. Gifted and Talented services are educational interventions for students who perform at or show the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment.

- Elementary: Identified students in grades K-5 are cluster grouped with GT-trained teachers in the core subject areas of English language arts, social studies, science, and mathematics. Program services for identified Kindergarten students begin March 1 as mandated by the state.
- Secondary: Identified students in grades 6-12 are provided service through open enrollment AAC and AP (Advanced Placement) classes with GT-trained teachers in the core subject areas of English language arts, social studies, science, and mathematics. Additional opportunities offered to secondary students include the Gifted and Talented Academy at Quail Valley Middle School (grades 6-8), and the Gifted and Talented Mentorship Program (grade 12).

Curricular compacting, lesson differentiation, and participation in the projects aligned to the Texas Performance Standards Project (TPSP) are some of the many curricular options utilized in core GT classes. Click on the link to view the FBISD Gifted and Talented Program home page website: [Gifted and Talented Program.](#)

#### VI. Athletics

FBISD Athletics exists to inspire and equip student athletes with responsibility, values, sportsmanship, and teamwork through participation in sports so they can pursue futures beyond what they can imagine. Click on the link to view the FBISD Athletics home page website: [Fort Bend Independent School District Athletics.](#)

#### VII. Fine Arts

Fort Bend ISD seeks to provide for all students a high-quality fine arts education that supports their academic, social, emotional, and creative development. This goal is achieved through a comprehensive performing and visual arts curriculum that provides a wide range of learning experiences and performance opportunities. Courses are offered in elementary music and art, as well as secondary courses in art, band, choir, orchestra, dance, and theatre.

Fine arts courses are structured in ways that promote the development of character, student leadership, and life-long learning. Each week, approximately 60,000 students district-wide participate in fine arts courses that offer students the opportunity to work collaboratively with their peers as part of a group. Responsibility, teamwork, and good citizenship are fostered as students learn to depend on one other to achieve organizational goals. Click on the link to view the FBISD Fine Arts home page website: [Fine Arts Department.](#)

See Enrollment Resources Page for Special Program departments contact number and website link.

### **Step 5: On-Site Appointment and School Visitation**

Parents have the option to contact the campus directly to schedule a tour or coordinate a meeting if they have additional questions for the following staff members:

- Registration personnel
- School Nurse
- Counselor
- Special Program Staff
- Athletic Director
- Tour of School

The FBISD School Directory lists all FBISD schools along with an easy to view District map. Contact information of school principals and even school mascots and colors can be found in the school directory.

Click on the School Directory link to see a full list of principals and schools: [School Directory](#).

### **Step 6: School Bus Transportation Availability**

School bus routes and stops are updated every summer and are subject to change prior to the beginning of the next school year. Please review this information carefully for the current school year. Click on this link to access [Bus Route Locator](#). For additional bus route information, visit the [FBISD Transportation website](#).

### **Step 7: Enrolling Multiple Students**

After successfully creating a Skyward Family Access account and enrolling one student, enrolling additional students is also completed in Skyward Family Access. Click [here](#) to access the Skyward Family Access guide for additional assistance.

## **Enrolling a Previously Enrolled Student(s) Back into FBISD**

### **Students Previously Enrolled in FBISD and Returning to FBISD**

Students who were previously withdrawn and are re-enrolling into the same or a different FBISD school must provide updated residential information as proof of residence in FBISD and complete the New Student Online Enrollment process in Skyward. Click [here](#) to access Skyward, parent/guardian will need their username and password.

Parents/guardians should provide proof of prior enrollment (report cards, progress report grades, a course schedule, or enrollment verification) as proof. This information will enable school officials to determine the correct elementary grade level and/or offer accurate courses for secondary students.

### **Students Currently Enrolled and Returning from DAEP/JJAEP/non-FBISD Facility**

Students returning under these circumstances are currently FBISD students and do not need to complete the NSOE steps. These FBISD students would need to “transfer” back from Ferndell, JJAEP, or any non-FBISD facility to successfully return to their home campus. Students housed at another facility for disciplinary reasons should contact the FBISD Student Affairs Department to ensure accurate re-entry into their home campus.



### **Returning AEP Student Transition Plan**

Per House Bill 2184- (Alternative School Transitions) Student Transitions from Alternative Placements is legislation that requires school districts to coordinate the student's transition to a regular classroom through the creation of individualized transition plans.

A copy of the student's transition plan is sent to the campus via confidential email and parents receive a copy based on selection confirmed in a parent notification form. Plans are sent in alignment with student exits based on FHCL notification.

## **Student Transfer Enrollment**

All student transfer requests are processed by the FBISD Department of Students Affairs. Students new to FBISD must be enrolled at their zoned school before applying for a transfer. The following student transfer are offered:

- Employee Student Transfer – when a child of a nonresident full-time District employee may attend the campus at which the child's parent is employed or a campus determined by the department of school administration to be "open – having space available." Application shall be made in the time and manner set forth in administrative regulations, and transfers shall be granted for one regular school year at a time. (See FDA – Local)
- Public Education Grant (PEG) Transfer – when a student is eligible to receive a public education grant or to attend another public school in the district in which the student resides if the student is assigned to attend a public school campus assigned an unacceptable rating that is made publicly available under Education Code 39.054.(See FDAA – Legal)

For more information, contact the Department of Student Affairs at (281) 327-2829 or via email at [student.affairs@fortbendisd.com](mailto:student.affairs@fortbendisd.com). Click [here](#) to view the FBISD Department of Student Affairs Student Transfers website.

## **Withdrawing a Student during the Current School Year**

Per Fort Bend ISD [Student Parent Handbook](#) students under the age of 18 may only be withdrawn from school by a parent/guardian. The school requests notice from the parents at least three days in advance so that records and documents may be prepared.

A student who is 18 or older, who is married, or who has been declared by a court to be an emancipated minor may withdraw without parental signature. Students in grades 7 – 12 who are at risk of not graduating or are enrolling in a non-traditional setting to earn credit should meet with their School Counselor, Drop Out Completion Coach, and/or Administrator to discuss a completion plan.

Parent/Guardian fills out, signs, and returns the Intent to Withdraw Form either physically or via email to the campus registration personnel.

On the student's last day, clearance must be obtained for the following items: textbooks, District-issued digital devices, equipment such as musical instruments on loan, cheer and athletic gear, uniforms, and library books as recorded by the librarian. The withdrawal form must also be reviewed by the nurse for health records, the



school counselor for the last report card and course clearance, and finally, by the principal for signature. The parent/student will be given a withdrawal form along with a student information report that includes grades, attendance, and test scores. High school students may also receive an unofficial copy of their transcripts.

Campus personnel will prepare the documents for parents such as:

- Copy of Withdrawal Form
- Most current report card
- Unofficial transcript (High School ONLY)
- Immunization record
- Special Program Information (if applicable)
- Home Language Survey

Campuses will maintain withdrawal paperwork for auditing purposes.

## Student Records Request Process

### Relevant Statutes to Know: Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. The District has 45 calendar days to respond to a FERPA request.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest,
- Other schools to which a student is transferring,
- Appropriate officials in cases of health and safety emergencies,
- Specified officials for audit or evaluation purposes,
- Appropriate parties in connection with financial aid to a student,
- Organizations conducting certain studies for or on behalf of the school,
- Accrediting organizations,
- Compliance with a judicial order or lawfully issued subpoena, and
- State and local authorities, within a juvenile justice system, pursuant to state law.

## Frequently Asked Questions

#	Question	Answer
1	How do I know which school I am zoned to?	To determine your child's zoned campus, go to the District <a href="#">School Zones</a> page then select K-12, Pre-K or Special Education. There you will find information for our attendance zones for the current school year as well as upcoming school years as they become available. Per Policy FDB (Local), each student shall attend the school in the attendance zone in which he or she resides.
2	Are campus tours available prior to enrollment?	Tours are subject to campus staff availability. Contact your zoned school to check availability.
3	Can enrollments from other public- school districts be transferred over to FBISD easily?	Yes. Complete the FBISD <a href="#">New Student Online Enrollment (NSOE)</a> application and gather the enrollment documents listed. The registrar at the student's zoned campus will then contact you to process the enrollment. Once your child is enrolled, the campus will request your child's academic records from the previous school.
4	Can language testing be done at campus instead of your testing centers?	Contact the Multilingual Programs Department at 281-634-8465 with details of your circumstance. In some cases, <a href="#">Language Testing</a> may be done at the campus.
5	Can we provide a cable bill instead of a utility bill?	A cable bill may not be substituted for a utility bill. The utility bill provides documentation that the student resides at the provided address. If you are unable to provide a gas, water, or electric utility bill, contact your zoned campus registrar for possible options.
6	Can we upload documents requested for enrollment at the time of filling out the application?	Yes. Enrollment documents are uploaded during completion of the New Student Online Enrollment (NSOE) application. For instructions on how to send a scanned or photograph document securely click <a href="#">here</a> .
7	How can FBISD obtain my child's enrollment documents from their currently enrolled school?	The parent/guardian will need to provide the required enrollment documents to the zoned campus registrar as part of the enrollment process. Once your child is enrolled, the campus will request your child's academic records from the previous school.
8	Do 4-year-old children need to be fully potty-trained before attending prekindergarten?	No.



#	Question	Answer
9	Do I have to be face-to-face to enroll?	Enrollment does not have to be face-to-face. Enrollment can be done electronically/online. The parent/guardian will complete the <a href="#">New Student Online Enrollment (NSOE)</a> application and electronically send the required registration documents to the school registrar.
10	Do we grant international student Visa?	FBISD does not oversee international student Visas.
11	Do we need to provide special documents when a parent/guardian whose name is not on the student's birth certificate wishes to enroll a student?	You will likely need to provide special documentation. After the registrar at the student's zoned campus contacts you to process the enrollment, let them know the circumstance creating the need for a person other than the parent/guardian listed on the birth certificate to enroll the student. The campus registrar will advise you of any special documents required.
12	Do you accept out-of-district transfers?	As a general rule, FBISD does not accept out-of-district transfers unless approved by the Department of Student Affairs. To enroll in Fort Bend ISD a student must reside at an address within the attendance zone boundaries of Fort Bend ISD. Students new to FBISD must be enrolled at their zoned school before applying for a transfer.
13	Does the nurse accept screenshots of vaccinations or only hard copies?	Yes, provided the immunization records in the screenshot include clinic contact information and the provider's signature/stamp, along with the vaccine name and vaccination date (month, day, and year). In some cases, the school nurse may request hard copies of immunizations if further authentication is required.
14	Can my child attend any school in FBISD?	In Fort Bend ISD, students must attend the school located in the attendance zone in which they reside. To determine your child's zoned campus go to the FBISD <a href="#">School Zones</a> page then select K-12, Pre-K or Special Education.
15	Can a student enroll without a birth certificate?	Yes, any of the following documents are acceptable proof of student identity and age for enrollment: birth certificate, passport, driver's license, school ID card/records/report card, military ID, hospital birth record, adoption record, church baptismal record, statement of the child's date of birth issued for school admission purposes by Texas Vital Statistics (a division of the Texas Department of State Health Services), or any other legal document that establishes identity. A parent or other person with legal control of a student under a court order who is enrolling the student has up to 30 days from the date of enrollment to provide proof of the student's identity.



#	Question	Answer
16	What is the first step to enrollment in FBISD?	Click <a href="#">here</a> to complete the New Student Online Enrollment (NSOE) application and gather the enrollment documents listed.
17	How do I meet with the counselor before the first day of school?	Counselor availability before the first day of school varies by campus. You may contact the counselor office directly at your zoned campus for counselor availability.
18	How do I submit necessary enrollment documents?	Enrollment documents are uploaded electronically during completion of the New Student Online Enrollment (NSOE) application. For instructions on how to send a scanned or photograph document securely click <a href="#">here</a> .
19	How does the transportation work?	The District makes school bus transportation available at no cost to all K-12 students living two or more miles from their zoned school. The following link will provide bus route information for your home address: <a href="#">Bus Route Locator</a> . For Pre-K or Special Programs transportation information contact the Transportation Department via phone (281) 634-4077 or email <a href="mailto:transport.support@fortbendisd.com">transport.support@fortbendisd.com</a> .
20	How much does lunch cost? Do I need to send money with my child on the first day of school?	Meal prices for the 2022-2023 school year: -Breakfast \$2.00 - Elementary Lunch \$2.75 -Secondary Lunch \$3.00. Click <a href="#">here</a> to create an online SchoolCafé account before school starts or you may send money on the first day of school. <i>Many campuses suggest sending a sack lunch from home to avoid long lines on the first day.</i> To apply for Free & Reduced Lunch create an online SchoolCafé account then select Apply for Benefits to complete the meal application.
21	If I do not have transportation, can I mail or drop-off forms?	You may mail, drop-off or electronically send forms to your zoned campus. For instructions on how to electronically send scanned or photograph documents securely click <a href="#">here</a> .
22	If I have previously completed the McKinney-Vento homeless forms, why do I have to verify them again?	All families experiencing homelessness must complete a McKinney- Vento application EACH school year. So if a family was in the McKinney-Vento program during the current school year AND is still experiencing homelessness, they will need to reapply by completing a new application. The new McKinney-Vento application for the upcoming school year will be available starting in August on the <a href="#">District website</a> and at each campus.

#	Question	Answer
23	If my child completed kindergarten in a Texas private school, can they enroll in 1st grade without meeting the age requirement?	A child who completed kindergarten in a Texas private school must meet the age requirement. To enroll in first grade, a child must be 6 years old on or before September 1 of the current school year.
24	Where can I find immunization information per grade level?	Click <a href="#">here</a> for immunization information, which can be found on the School Health Services webpage. There you will find the Texas Minimum State Vaccine Requirements by grade level, nearby locations of immunization providers, and a search option to "Find My School Nurse" for your child's zoned campus.
25	Can campus appointments be online versus face-to-face?	Campus appointments can be online or face-to-face.
26	My oldest child is enrolled in another FBISD school. Do I need to come to the school to enroll my child?	You may not need to come to the school to enroll your child. For a sibling of a current FBISD student, the parent/guardian will first complete the New Student Online Enrollment (NSOE) application. The registrar at the student's zoned campus will then contact you to process the enrollment - which may be done electronically or face-to-face.
27	My child needs transportation. How do I get that information?	The District makes school bus transportation available at no cost to all K-12 students living two or more miles from their zoned school. The following link will provide bus route information for your home address: <a href="#">Bus Route Locator</a> . For Pre-K or Special Programs transportation information contact the Transportation Department via phone (281) 634-4077 or email <a href="mailto:transport.support@fortbenisd.com">transport.support@fortbenisd.com</a> .
28	My current ID is not a Texas Driver's License. Can I bring a passport or ID from another state?	Yes, provided the parent/guardian ID is a current government issued photo ID. This includes a passport or ID from another state.
29	Do FBISD schools require uniforms?	FBISD schools do not require uniforms.
30	What if my child falls ill at school and something happens that prevents us from being contacted?	Your child's school will then contact the emergency contact(s) you have provided.
31	What is the age requirement for enrolling in 1st grade? Are there any FBISD exceptions?	To enroll in first grade, a child must be 6 years old on or before September 1 of the current school year. Exception: A student who is 5 years old on or before September 1 <i>and</i> has completed a Texas <i>public</i> school kindergarten <i>or</i> has been enrolled in the first grade in a public school in another state before transitioning to a Texas public school.

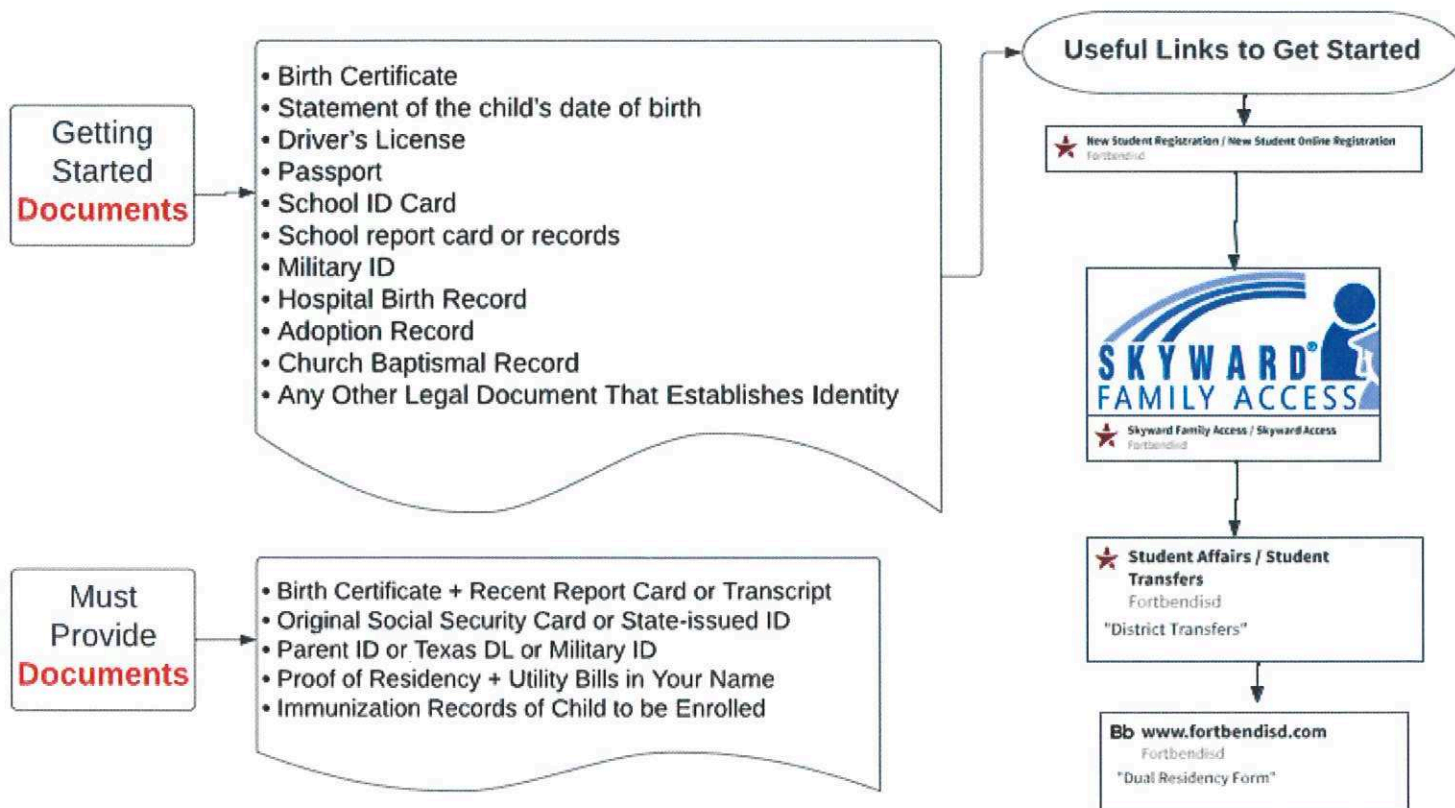


#	Question	Answer
32	What is the age requirement for enrolling in Kindergarten? Are there exceptions?	To enroll in kindergarten a child must be 5 years of age on or before September 1 of the current school year. Exceptions are rare and the decision of FBISD Student Affairs.
33	Once enrolled, when can I see the schedule for my child?	Student schedules are available to review in Skyward Family Access 2-3 days before the first day of school.
34	Who can we call if we have questions about enrollment?	Call your child's zoned campus for enrollment questions. To determine your child's zoned campus go to the <a href="#">FBISD School Zones</a> page, then select locator tools.
35	Who do I speak with if I wish for my child to have a tour of the campus before the first day of school?	Tours are subject to campus staff availability. Contact your zoned school to check availability.
36	Do parents need 2-3 forms of residential proof?	Yes. A parent/guardian must provide a current deed, lease or mortgage agreement AND one current utility bill (gas, water, or electric). The deed/lease/mortgage agreement is required to verify that the student is entitled to enroll in the district and zoned school. The utility bill provides documentation that the student resides at the provided address.
37	Why do the immunization records have to have the doctor's signature or stamp?	Texas school immunization requirements are determined by the state legislature and set by the Texas Department of State Health Services, in conjunction with the Texas Education Agency. Immunization records are acceptable with a physician or public health personnel validation, which includes a signature, initials, or stamp.
38	Why do you need these a utility bill and a lease?	The lease is required to verify that the student is entitled to enroll in the district and zoned school. The utility bill provides documentation that the student resides at the provided address.
39	Why does the district not accept gifted and talented results from other schools or out of state or district?	Some students may be eligible for GT Transfer evaluation. To be eligible for transfer evaluation a student must be a new FBISD enrollee coming from a <i>public</i> school district AND identified for GT services in the previous school district. Only testing measures that are equivalent to those used in Fort Bend ISD will be considered for identification for gifted services. Home school and private school students are not considered GT Transfers and will require evaluation/testing during the summer or fall evaluation.



#	Question	Answer
45	Does the doctor's office have to sign-off on immunizations if it is on "MyChart"?	An immunization record generated from an electronic health record (such as "MyChart") must include clinic contact information and the provider's signature/stamp, along with the vaccine name and vaccination date (month, day, and year).
46	Do I need to re-enroll if my child if he/she is returning to FBISD?	Yes, the parent/guardian of a returning FBISD student must complete the New Student Online Enrollment (NSOE) process. Be sure to select the "Returning to FBISD" option.

## Enrollment Resource Page



**Special Programs Contact Info**

SPECIAL	DISTRICT #	FBISD WEBSITE INFORMATION
504	(281) 634-1242	<a href="https://www.fortbendisd.com/site/Default.aspx?PageID=1034">https://www.fortbendisd.com/site/Default.aspx?PageID=1034</a>
MULTI-LINGUAL	(281) 327-2829	<a href="https://www.fortbendisd.com/Domain/11239">https://www.fortbendisd.com/Domain/11239</a>
DAEP or JJAEP	(281) 327-2829	<a href="https://www.fortbendisd.com/Domain/91">https://www.fortbendisd.com/Domain/91</a>
DYSLEXIA	(281) 634-1242	<a href="https://www.fortbendisd.com/site/Default.aspx?PageID=1034">https://www.fortbendisd.com/site/Default.aspx?PageID=1034</a>
GIFTED & TAL.	(281) 634-1143	<a href="https://www.fortbendisd.com/Domain/66">https://www.fortbendisd.com/Domain/66</a>
HOMELESS	(281) 634-1134	<a href="https://www.fortbendisd.com/Domain/78">https://www.fortbendisd.com/Domain/78</a>
PREKINDERG.	(281) 634-6227	<a href="https://www.fortbendisd.com/Page/1025">https://www.fortbendisd.com/Page/1025</a>
SPECIAL EDUC.	(281) 634-1143	<a href="https://www.fortbendisd.com/Domain/77">https://www.fortbendisd.com/Domain/77</a>